



**NAVARRO COLLEGE BOARD OF TRUSTEES**  
**Minutes**  
**FEBRUARY 20, 2025**

On Thursday, February 20, 2025, the governing body of Navarro College gathered at Navarro College– Mexia to conduct the regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice-Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A.L. Atkeisson, Trustee Faith Boyd, Trustee Loran Seely, and Trustee Kim Wyatt.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President of Finance
Ms. Sina Ruiz	Vice President of Student Success
Ms. Marcy Ballew	Vice President of Operations
Ms. Jeanetta Johnson	Vice President of Academics
Mr. Guy Featherston	Executive Dean – Waxahachie, and Health Professions
Dr. Richard Phillips	Executive Dean of Academic Studies
Mr. Richey Cutrer	Executive Director of Navarro College Foundation
Ms. Stacie Sipes	Executive Director of Marketing & Public Relations
Ms. Christina Mims	Assistant Dean – Mexia
Ms. Susan Womack	Director of Institutional Research
Dr. Tara Peters	Executive Director of Work Force & Career Services
Ms. Jeanette Robinson	Dean of Midlothian and Dual Credit
Chief Hank Bailey	Chief of Navarro College Public Safety Department
Ms. Kristi Garcia	Executive Administrative Assistant

**Call to Order**

Chairman Judson called the meeting to order at 7:00 p.m. and Trustee Atkeisson started the meeting with prayer.

**Board Announcements**

Chairman Judson announced that there will be a closed session following item number 601, Presidents Report to discuss legal and personnel matters in accordance with government Code 551 .071 and 554.074.

Chairman Judson asked the Board if they have any announcements to make.  
None were made.

**Open Forum**

Chairman Judson asked Kristi Garcia if there are any requests to address the Board.  
Kristi Garcia replied there are no requests to address the Board.

## **Consent Calendar**

### **a. Minutes – January 23, 2025 Meeting**

Chairman Phil Judson asked the Board for a motion and second to approve the Consent Calendar. *Trustee Loran Seeley made a motion to approve the consent calendar and second by Trustee Kim Wyatt.*

## **Update on Enrollment**

Vice President Ruiz presented an enrollment update. We only have one term open for spring registration, the 2nd eight-week. This is the first term for summer reporting and from March forward we will be tracking summer data. For Spring 2nd, eight-week, we up 2.64%. Primarily, we're seeing that with dual credit, but even on the credit side, it shows that we've increased a little bit. We'll continue spring 2nd eight-week pre-registration up to March 13. By next month's board meeting VP Sina Ruiz will give the Board an update on where we're at with spring 2nd eight-weeks. We are at 18% of meeting our semester credit hour goals, but again this includes spring 2nd, eight-week, and then the May Mini in the summer terms when they open up in early April. Continuing Education continues to have a fantastic quarter. They have until the end of February but are already 34% above their contact hour goals. Chairman Judson stated that is a phenomenal report on Continuing Education. It shows that our communities are really being affected by Navarro College.

## **Consider Action on January Financial Statement**

In January, we had \$368,923 in budget amendments. \$5974 was to increase the budget for delinquent tax revenue. \$11,426 to increase the budget for the ammo pass-through fees. We had two donations to the AB building in the amount of \$9737 and \$340,264. A reimbursement of \$1522 was received from OnMed for the usage of electricity and Internet costs.

All of our income is up in these categories, except for our Federal Revenue. The auxiliary fund also shows an increase. We've received 82% of our academic student income, 67.88% of our continued education income, local appropriations 45.97%, and state funds 47.9%. In February you will see the dynamic payment received in the amount of \$5 million, of which \$1.3 million was an additional amount and will be reflected in next month's financials.

The total is 60.61% of our education general budget and 74.74% of our auxiliary. Expenditures have gone up on plant maintenance, we have \$1.4 million so far in construction projects. We also have the appropriations that will even out on the February statements, because we made that appropriation last February versus earlier this year. We are currently at \$5.3 million over compared to the same time in 2024. Of that amount, \$5.1 million is in other expenditures, and grants were lower by \$165.99. This was expected due to the raises, new and repaired roofs, and renovation projects.

The cash-to-cash in each category except the federal grants is up on our revenue. On our expenditure, we are up \$5,351,692 from the same time last year, making the net income in our E&G fund a little over \$3 million decrease from this time last year. The Auxiliary fund is up \$2 million so the net effect of that is about \$958,000 less than what we had at this same time last year. Looking at budgets to actuals, we still have about \$19.5 million to collect on our budget. We also have \$25.3 million worth of expenditure that we have not spent in E&G and almost \$5 million in our auxiliary

fund. For those two funds together, the net effect of our actual to our budget is \$7.7 million for the good, and we also still have our contingencies of \$645,177. The cash report is stable, and the investment account has flatlined. We are moving those monies into pools, so they draw higher interest rates than CDs were. We have a couple of CDs that renewed at the end of February, and they will be moved to the pools as well. And then as of January 25th, you can see that the expenditure budget covered by available cash is 4.34% and the average for the whole year is 3.93%.

Chairman Phil Judson ask for a motion and second for approval of the January Financial Statement. *Trustee Faith Boyd made a motion to approve the January 2025 Financial Statement and second by Secretary-Treasurer Richard Aldama.*

### **Tuition & Fees for FY 2025/2026**

In January the governor sent out a letter to all universities in November indicating that they could not increase tuition and fees for this coming year, and it will also apply to community colleges. We were not going to recommend an increase in tuition and fees this year. Currently, we are trying to define fees. Vice President Teresa Thomas sent the Texas Code to us regarding how fees and tuition are defined. Vice President Teresa Thomas, Vice President Sina Ruiz, and Budget Officer Teresa Sutton gathered that information input from colleagues and want to share that information with you. There will be no recommendations. In district, Out of district, and Out of state are the three in the Texas code that are indicated specifically as tuition. In March, the recommendation to the board will be for that description of tuition moving forward.

Fees that are billed with tuition: Matriculation, Building Use, Vehicle Registration, and Technology.

These fees are tied to how many semester credit hours that you take. We weren't looking at raising any of these fees. We would rename this matriculation fee to a general fee. It then would support essential student services, including academic advising, and enrollment services etc.

Regarding the building use fee, we've taken out some of the specific areas that the building use fee could be tied to. The debt service that we have that is tied to building use and that amount is supposed to be applied as well. No recommendation to increase that fee.

Regarding the vehicle registration fee moving forward we won't have a separate vehicle registration. We will move that into a general fee and we're looking at this fee as a one-time free.

The recommendation in March is that we will do away with this as an individual fee and combine into a general fee cost.

Regarding technology fee, we took out some of the specifics and made the definition more general and broader in nature.

These next fees are not tied to tuition. They're specifically tied to the individual courses or programs. We have shortened the lab course fee. These fees are tied to educational material for the courses and or the programs. Other fees are support-specific outside of tuition, lab, and course fees and tied to courses, programs or certifications.

Therefore, what we will be recommending is to have 4 categories of fees moving forward, general, building use, technology, and out-of-district. These would all be in line with the Texas Code. Again, we would not be proposing or recommending any increases.

With lab course fees and other fees, we do expect to see some increases. We don't believe the governor's approach covers these, but if it does, what we will do is have a baseline this year, find out what the increase is, and then we'll have to cover those increased costs.

Also, we're not looking at proposing any increases in room and board or housing and food, which I think is the current definition. Our food costs have gone up. But again, right now there is not a recommendation to increase costs for this year. We're having a tremendous enrollment year and up in every single category, so that is bringing in more tuition and fees, not because we've raised it, but because we have more students in those areas.

Mr. Judson asked if consolidation of all the fees will not exceed the current fee base? Dr. Fegan responded that is correct. We are now fully in line with the Texas Code on those definitions and with all policy procedures.

#### **Update on Mexia location**

Assistant Dean Christina Mims presented the update for the Mexia location. In terms of enrollment, we were down just a little bit this fall here by about 25 students. We lost our biology instructor at the end of last spring and were not able to fill that position until November and had to put a couple of our classes online. We now have Dr. David Sanchez teaching this semester and anticipate an increase in enrollment back to traditional numbers in Biology courses next fall. We have a couple of clinical medical assistant programs going on and we'll have the phlebotomy starting later in the spring. Those classes are usually small, 5 or 6 students but we have a class of 11 this semester and Continuing Education is growing in Mexia.

Some activities we've had going on this year: Operation Bulldog serve in October and as in the past, we've again joined in with Packs of Kindness. They take donations of easy, quick meals and snacks that can be packed up and taken to schools on Fridays. Therefore, students over the weekend will not have any food insecurity issues. We took donations and helped pack the bags. We had our fall festival, costume contest, and John Deere tractor hayride. We had a very nice Veteran's Day Program with Colonel Matthews (Mr. Flats brother-in-law) who was our primary speaker that day and the event was well attended. Our students had a great experience on Community College day.

Dr. Peters and her department held our annual business Industry roundtable, and it was a full house. We had some great conversations and good ideas brought to the table. A few other activities going on, Missionary Baptist Church in Mexia has started providing meals to our location once a month, for the first time in several semesters we had a peer tutor apply and start doing some tutoring a couple of days a week. Also, Teri Stewart, who works for NC Small Business Development Center had previously maintained an office at the Chamber and EDC building downtown but now actually offices at the Navarro College Mexia location, so we benefit from her. And of course, we are all anticipating next week's annual fundraiser event on Friday night, Legacy A New Voice. We have 6 participants, including LVN Program Director, Debbie Valdez.

#### **Update on Personnel Actions**

We have 5 new employees to introduce to you tonight, Michaela Evans- Coordinator of Instructional Technology. Peggy Henderson- Benefits Coordinator, Sandra Williams- Dining Services Cook, Erica Hutchison-Dining Services Associate, and Ryan Bond-ITAV specialist. We've had five employees exit the district, four are retirement, Nicholas Rojas will retire at the end of May, Faculty Members

Dennis Hawk, Lisa Dillman, and Isaac Solis who will retire at the end of their contract, which is August 31, 2025. Yolanda Riley has also exited the district.

Dr. Fegan acknowledged to the chairman and trustees, the number of years for the faculty members: Lisa Dillman 40 years, Isaac Solis 25 years, and Dennis Hawk 32 years.

#### **District President's Report**

Dr. Kevin Fegan shared upcoming events with the Board: Tomorrow night is the Corsicana Chamber awards banquet; Saturday is Continuing Education completion ceremony at 10:00 a.m. in Cook Education Center, and OnMed will have the Ribbon Cutting Ceremony for the community next Monday. Also, next week Executive Dean Guy Featherston and the ADN nursing faculty, along with Dr. Jeanetta Johnson, will be hosting the ACEN site visit for ADN (Feb. 25th - 27th). A band concert is scheduled next week, the annual fundraiser Legacy a New Voice, and John Deere Open House. Also, during the week, drama has a Spring production on Thursday, Saturday, and Sunday.

Dean Jeanette Robinson will host the Board in Midlothian on March 27<sup>th</sup> for the monthly board meeting. Also, that night Waxahachie will have their annual Chamber Gala and Executive Dean Guy Featherstone, his staff, Dr. Jeanetta Johnson, and Dr. Peters will be in attendance.

Also planned is a significant event for Dr. Shellie O'Neal, current students, alumni, her family, etc. on Saturday, March 8<sup>th</sup> at 11:30 a.m. in the Walker Dining Hall.

#### **Announcement and Adjournment**

Chairman Judson announced the next Board of Trustees meeting will be held on March 27, 2025, in Midlothian at 7:00 PM.

Chairman Phil Judson asked for a motion and second to convene into closed session.

*Trustee Boyd made a motion to convene into closed session and Trustee Atkeisson second.*

Chairman Phil Judson asked for a motion to reconvene into Open Session.

Trustee Kim Wyatt made a motion to reconvene into Open Session and second by Trustee A.L. Atkeisson. The closed session recessed at 8 p.m.

*Respectfully submitted,*



Richard L. Aldama, Secretary-Treasurer  
Navarro College Board of Trustee